



Purchasing Guide for MCS Warranty

Company Registration

Before you are able to access the MCS Warranty facility you will be required to register.

In order to register, click on the “Quote and Buy” button. The first screen will request your contact details. Some information may be pre-populated using the Affinity Group information held for you i.e. address. Please check this information is correct and update where necessary. Compulsory fields will be highlighted with an asterisk*.

Once this page has been completed, click the “Next” button at the bottom of the screen. You are then registered to use the facility and will receive a confirmation email.

You can then proceed and complete the customer contract details and purchase a Policy as described below. Alternatively, you can exit the system at this point having registered.

The system will hold your registration details. The next time you enter the MCS Warranty facility you will not be required to register.

Quote and Buy

To receive a quote and to buy a Policy, click on the “Quote and Buy” button.

The first “Details” screen requests customer’s contact details. Complete the customer’s contact details, ensure all fields marked with an * are completed. Wherever possible please include a current email address for your customer.

Once this page has been completed click the “Next” button at the bottom of the screen. You will then be requested to enter “Cover Details”, again, ensure all fields marked with an* are completed. To proceed to “Quote Summary” click the “Next” button at the bottom of the screen. Alternatively, if you would like to view or amend the previous screen click the “Previous” button.

The “Quote Summary” screen will detail the Customer details, Cover details, a Price Calculation showing the Premium and will allow you to view a Policy Wording and Key Facts document.

PLEASE NOTE: If you decide to purchase the Policy the information you have entered will display on the Policy Schedule to the customer.

At this stage you can exit the screen without purchasing a Policy. PLEASE TAKE NOTE of the Quote Number. You can use the View / Amend Quote function within the facility to change the details or purchase the Policy at a later date. The system will request the Quote Number.



Commercial, Contracts & CSR

(N.B. Cover is limited to a maximum contract value of £20,000 and a maximum deposit of 25% of contract value. These details are noted next to the relevant fields).

Proceeding to payment or amending your quote

If you are happy with your quote you can pay for your cover via Sage Pay secure payment system. Debit or credit cards are accepted. Alternatively, the quote details will be saved and you can return at a later date to amend the quotation or purchase cover.

To purchase the Policy click the "Purchase Policy" button. Various credit or debit card options are available within the Sage Pay secure payment system. Once you have selected the correct card option, the system will request that you enter your card details. You can click the "Back" button to return to the card option screen, abort payment by clicking on the "Cancel" button or continue to "Proceed" by agreeing the details.

If you continue to "Proceed" a secure page showing your credit card details will be displayed. Again you will be provided with the option to "Back", "Cancel" or "Proceed". If you choose to "Proceed" you may be requested to enter a password specific to the card you are using. The system will then take a few moments to authorise your payment. You will receive an email confirming purchase.

Once the payment has been authorised, you have successfully purchased the Policy. The Policy Details screen will display the policy information and will allow you to view a Covering Letter, Policy Schedule, Policy Wording and Key Facts document.

Once you have purchased cover the documents detailed above will be sent to you via email. If you provided us with your customers email address, the customer will simultaneously receive an email with the same documents attached.

Any Queries

Should you experience any problems or require clarification on any point you can contact your Insurer, EC Insurance Company Limited, on telephone number 0330 221 0250 or via email at mcswarranty@ecinsurance.co.uk